

## COLCHESTER LOCAL HIGHWAYS PANEL MINUTES –

11 June 2019 - 10.00

GRAND JURY ROOM, TOWN HALL, HIGH STREET,  
COLCHESTER, CO1 1PJ

<b>Chairman:</b>	CC Anne Brown
<b>Panel Members:</b>	CC Anne Turrell (Deputy Chairman), Cllr John Baker, Cllr Lyn Barton, CC Member Dave Harris, Cllr Brian Jarvis, Cllr John Jowers, CC Sue Lissimore, CC Member Lee Scordis, Cllr Dennis Willetts and CC Member Julie Young
<b>Officers:</b>	EH Sonia Church – Highways Liaison Manager EH Jon Simmons – Highway Liaison Officer EH Bradley Taylor – Highway Liaison Apprentice CBC Jane Thompson - Transport and Sustainability Project Officer
<b>Secretariat:</b>	CBC Zoe Gentry – Democratic Services Officer

Item		Owner
1.	<p><b>Welcome and Introductions:</b></p> <p>The Chairman welcomed everyone to the Colchester Local Highway panel and asked everyone to introduce themselves.</p> <p>Sonia informed the Panel that as from the next meeting they will no longer receive printed papers, it will all be on-line.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>CC John Gili-Ross CC Julie Young</p>	
3.	<p><b>Minutes of 13<sup>th</sup> March 2019 approved as a correct record</b></p>	
4.	<p><b>Matters arising from minutes of previous meeting – none.</b></p>	

<p><b>5.</b></p>	<p><b>Update –</b></p> <p><b>*Overview of Map Essex and Panel Future (Including LHP scheme proposal form)</b></p> <p>Jon addressed the Panel with regards to an overview of Map Essex and explained how they can access and view highway issues on the map. He informed the Panel that this was purely for information and they were looking at placing Local Highway Panel works on to the maps, so the Panel would be able to see what was actively happening and where should they have any resident queries.</p> <p><a href="https://www.essexhighways.org/transport-and-roads/interactive-maps-and-live-travel-information/highways-information-map.aspx">https://www.essexhighways.org/transport-and-roads/interactive-maps-and-live-travel-information/highways-information-map.aspx</a></p> <p><b>* Direct Delivery 18/19 Success</b></p> <p>Jon gave a presentation to the Panel with an update on the Direct Delivery service.</p> <p>He explained to the panel that since delivering in-house it has become more efficient in getting work done and cost effective too. The type of work included with in the Direct Delivery team are signing, lining and tactile paving.</p> <p>Jon informed the Panel that since starting, because of the Direct Delivery gangs, their jobs that would normally take 12 weeks to implement can now only take 4-6 weeks and this has helped build up a substantial saving. By using the Direct Delivery gangs across the County scheme costs had been reduced from around £1.15 million down to £437,000.</p> <p>In response to questions from the Panel Jon explained that all scheme requests should be applied for in the usual way and at the moment it was still just the smaller jobs that the Delivery Team can action. He explained that they do not have access to diggers or larger machinery.</p>	
<p><b>6.</b></p>	<p><b>Report on Funded Schemes 2019/20</b></p> <p>Jon introduced the report and firstly explained to the Panel how they have renamed the reports as Funded Schemes (previously the Approved Works Programme) and Schemes Awaiting Funding (previously the Potential Schemes List) and they will be reported back to Committee every quarter. Jon informed the Panel of a slight change to the figures since March 2019. The total amount needed for schemes to be funded is now £301,300 instead of £160,500. He also told the Panel that due to a change in bus stop procurement, Bus Stops were currently on hold.</p>	

**Funded Schemes 2018/19**

Jon informed the panel that the following Funded Schemes had not progressed in the financial year, so the money had been put back in to the Local Highways Panel budget for 2019/20. These were;

No. 7 – Spring Lane Roundabout LCOL181002 allocated £42,500  
 No. 8 – Greenstead Rd JW Hythe Station Road – LCOL181003 allocated £18,000.

**Match Funded**

The following schemes have been confirmed as delivered;

No. 7 – Tyburn Hill, Wakes Colne - LCOL163007  
 No. 10 – Roosevelt Way, Colchester LCOL172028

No. 12 – Stop Name, Bowes Road, Arlesford LCOL165004; The Parish Council has asked for this to be removed as they do not wish to contribute towards it.

The following schemes are currently on hold but not to be taken out;

No. 20 – Fitzwalter Way, Lexden - Metal Shelter LCOL175004  
 No. 24 – Dudley Close, Mersea – Waiting Shelter LCOL175014  
 No. 25 – Battlesbrook Road, Rowhedge – Metal Shelter LCOL185003

**Funded Schemes 2019/20**

The Panel noted the following Funded Schemes;

No. 2 – The Commons, Colchester – Zebra crossing LCOL163004  
 No. 3 - Dedham Road, Dedham - Entrance signage LCOL162035  
 No.4 - Tufnell Way, Colchester - 20mph Zone LCOL172007  
 No.5 - Mersea Road, Colchester – TMI LCOL173006  
 No. 6 - A134 Nayland Road, Great Horkesley -Signing and lining LCOL172025  
 No. 7 - Normandy Avenue, Colchester – Dropped kerbs LCOL173009  
 No. 8 - Phillip Road j/w High Street, Wivenhoe – Signing LCOL172036  
 No. 9 - Cherry Tree Lane, Colchester – Kerbing and footway improvements LCOL173013  
 No. 10 - Langham Road, Runkins Corner, Boxted - Signing LCOL172054  
 No. 11 - Crown Street, Dedham - Bus stop kerbing LCOL185001  
 No. 12 - Head Street, Rowhedge- Bus cage LCOL185002  
 No. 13 - Villa Road, Stanway - Pedestrian railing LCOL182004

<p>No. 14 - St. Faith Road j/w St. Monance Way, Colchester – Dropped kerb LCOL183002</p> <p>No. 15 - D'Arcy Road, Colchester - Salt bin LCOL183004</p> <p>No. 16 - London Road/Birch Road, Copford – Gateway LCOL182008</p> <p>No. 18 - Station Road, Wivenhoe - PT LCOL185006</p> <p>No. 19 - Cowdray way Avenue, Colchester – Dropped kerbs LCOL183008</p> <p>No. 20 - St. Marks Drive, Fp105, Colchester – Surface improvements LCOL188001</p> <p>No. 21 - Dunnock Way, Colchester – Barriers LCOL183011</p> <p>No. 23 - Villa Road, Stanway -20mph LCOL182030</p> <p>No.24 - Waterside Lane, Abbey - Salt bin LCOL183015</p> <p>No. 25 - Nelsons Rd, Trafalgar Rd, Colchester - Dropped kerbs LCOL163016</p> <p>No. 27 - Fernlea, Stonecrop, Braiswick - 20mph limit LCOL162003</p> <p>No. 28 - Mersea Road Jw Napier Road, Colchester – TMI LCOL181001</p> <p>No. 30 - Northern Approach Road near Jw Wallace Road, Mile End &amp; Highwoods &amp; Highwoods – Signalised crossing LCOL162006</p> <p>No. 31 - A134 Jw Nayland Rd LCOL191001</p> <p>No. 32 - B1026 Layer Rd Jw Boadicea Way LCOL191002</p> <p>No. 33 - Cowdray Ave Jw North Station Rd (Albert RAB) LCOL191003</p> <p>No. 34 - Colchester Road A1124 Wakes Colne LCOL181005</p> <p>No. 35 - Birch Glen Estate, Maypole - 20mph zone/limit LCOL142005</p> <p>No. 36 - Monkwick Cycleway Improvements, Maypole- Cycle Route LCOL164001</p> <p>No. 37 - Post construction audit for all Colchester scheme RSA3LCOL</p> <p>No. 1 - High Street, Colchester- Step railings LCOL173004 – The Panel asked for a meeting to be organised on site to discuss the best options with regards to the scheme;</p> <p>Sonia addressed the Panel with regards to the following scheme; No. 22 – Blackberry Road, Colchester Zebra Crossing improvement LCOL183012</p> <p>Sonia updated the panel on the desire to lay an anti-skid surfacing however due to the existing surface quality this would not be possible. A full surface would need to be laid. The lining also requires replacement. The surfacing is not programmed to be completed within the next two of years.</p> <p>In response to questions from the Panel Sonia informed them that the street lighting was being investigated and was currently being discussed by designers for both the crossing and the approaching road.</p>	
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	<p>The Panel asked for this scheme to be sent back to maintenance and comeback at a later date with the framework.</p> <p>The Panel also requested that a list of the Bus Stops waiting on the scheme list come back to the next meeting, so they can be agreed in advance of the April 2020 meeting.</p>	
<p><b>7</b></p>	<p><b>Report on Schemes Awaiting Funding</b></p> <p>The Panel discussed the following Green Schemes Awaiting Funding and confirmed the following;</p> <p><b>*Traffic Management*</b></p> <p>Schemes to be funded in 2019/20;</p> <p>No. 1 – 1 Northern Approach Road near Jw Wallace Road, Myland LCOL162006          No.10 - School Road/London Road, Copford LCOL182026          No. 29 - Berechurch Road, Britannia Mews, Colchester – TMI LCOL16203          No. 35 - Fernlea, Stonecrop, Braiswick - 20mph limit LCOL162003          No. 44 - Kingsland Rd j/w Yorick Rd, Prince Albert Rd, Mersea - Signing Improvement LCOL162058          No. 45 - High Street, High Street North, Barfield Road, West Mersea -Warning signs LCOL162013          No. 48 - Station Rd Jw Chapel Rd, Church Rd, Factory Hill,Tiptree - TMI LCOL162049          No. 49 - Birch Glen Estate, Maypole - 20mph zone/limit LCOL14200</p> <p>The Panel requested the following schemes be removed;          No. 7 - Perry Lane/ Grove Hill, Colchester LCOL182029          No. 9 - Hall Road/London Road, Copford LCOL182025 – to be referred back to maintenance          No. 19 - Trinity Street, Colchester LCOL172005</p> <p>The Panel asked that the following be left as a green scheme as a decision needs to be made about which proposal to take;          No. 4 - Flagstaff Road, Circular Road East, Colchester LCOL162043</p> <p><b>* Walking*</b></p> <p>Schemes to be funded in 2019/20;</p> <p>No. 5 - Berechurch Hall Road Jw Berechurch Road, Colchester - Footway link LCOL163014          No. 6 - Reynolds Avenue, Drury LCOL183009</p>	

	<p>No. 9 - High Street (near Bills rest), Colchester – Step railing LCOL173004          No.10 - Goring Road, Greenstead LCOL183021          No. 11 - William Harris Way LCOL183017</p> <p>The panel requested that the following two schemes be put on hold for further investigation;</p> <p>No. 2 - Park Lane, Langham – New footway LCOL163011          No. 12 - Peto Avenue, Turner Rise LCOL183019</p> <p>Cllr Lissimore asked why scheme No. 15 Shrub End Road, Colchester - Pedestrian crossing LCOL153006, was declared a green scheme when nothing had been done since her request. Sonia informed Cllr Lissimore due to the location of the crossing and safety assessment it was at a very tricky location with regards to the shops and Texaco Petrol station. Sonia did advise if necessary they could arrange for a design to be made to get an idea of what could be done and costings. Sonia informed the Panel that to put a zebra crossing in would cost around £65,000 and a design would cost around £5000.</p> <p>A vote was taken by the Panel and a majority agreed to leave the scheme in and for Sonia to go back to Cllr Lissimore when a design has been completed and assessed.</p>	
<p><b>8</b></p>	<p><b>Report on Revenue Spend</b></p> <ul style="list-style-type: none"> <li>*Rangers</li> <li>*Traffic Surveys</li> <li>* VAS Maintenance</li> </ul> <p>The Panel noted the report</p>	
<p><b>9</b></p>	<p><b>Report on S106</b></p> <p>The Panel noted the report, and all agreed that scheme No. 1 – Woods Factory Development, Tuffnell Way, be funded.</p> <p>They also agreed that should there be any funding left over scheme No. 5 – St Botolph’s car park – Garrison Transportation Scheme would be placed as first reserve.</p>	

<p><b>10</b></p>	<p><b>Any other business</b></p> <p>Cllr Harris addressed the Panel and asked what happened to the schemes that ‘drop off’ the list but then the Councillor would like to request it to be included again? Such as Meyrick Crescent, Colchester – traffic management improvements and Blackheath Colchester – vehicle activated sign.</p> <p>Sonia informed the Panel that all information relating to any LHP scheme request was always saved and they could be reconsidered by the Panel if needed.</p> <p>Cllr Brown also informed the Panel that the new development at Great Horksley were currently looking into a joint cycling scheme but have made it clear that they will not fund all of the scheme. They may require additional funding from the Local Highways Panel so it's something that will need to be discussed at a later meeting.</p>	
<p><b>11</b></p>	<p><b>Date of next meetings:</b></p> <p>Tuesday 11 September 2019, 10am Grand Jury Room, Town Hall, High Street CO1 1PJ</p> <p>Tuesday 3 December 2019, 10am Grand Jury Room, Town Hall, High Street CO1 1PJ</p> <p>Tuesday 17 March 2020, 10am Grand Jury Room, Town Hall, High Street CO1 1PJ</p>	